

UNDERGRADUATE GRADUATION POLICY AND REQUIREMENTS

UNDERGRADUATE GRADUATION POLICY

1. A student who is expected to complete the requirement for their degree **must** apply for graduation through their [SIS](#) account before the end of the semester in which they expect to graduate.

The pdf guide that can help you navigate the **Application for Graduation** process is available at the following [LINK](#). If you want to have Croatian characters (č, ć, đ, ž, š) on your diploma, click on “enter diploma name” and rewrite your name

The Academic Advisors will review the student’s records to ensure that all requirements have been met, and this will be verified by the department on the main campus. At the end of each semester, the students who were expected to graduate will be reviewed by their department, and the names of students who successfully completed all requirements will be sent to the Registrar’s Office for certification. The Registrar’s Office will be responsible for ordering diplomas and degrees.

2. Graduation With Honors

Degree honors are applicable to undergraduate students only. Honors posted to the academic record will be based upon the student’s cumulative grade point average upon completion of the degree requirements. The registrar will post honors to the student’s academic record and they will be reflected on the official transcript. The numerical criteria for graduation with honors are as follows.

- summa cum laude - 3.80 cumulative GPA
- magna cum laude - 3.60 cumulative GPA
- cum laude - 3.40 cumulative GPA

Honors reported for inclusion in the Commencement Book must be based on a minimum of 30 credit hours earned, and the student’s cumulative GPA. In addition, the Commencement Book will only reflect honors earned by the end of the fall term.

The GPA calculation will be carried out to two decimal places. Rounding will be done by adding .005 to the unrounded results and truncating after the second decimal place.

3. Commencement Policy

Only students who will complete their degree requirements within the current academic year of 2024-2025 (fall 2024, spring 2025, summer 2025) are eligible to participate in the May 2025 ceremony.

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Please see your academic advisor to confirm your eligibility. If a student has more courses to complete in the next academic year (for example in the fall), they have to attend Commencement the following year. Please note that no student can walk the stage twice or with other generations.

UNDERGRADUATE GRADUATION REQUIREMENTS

To earn an academic credential from RIT Croatia, students must satisfy a number of graduation requirements, which may vary significantly from program to program. All students should seek out and use the academic advising resources within their colleges to assist them in planning their academic program of study. In general, students should expect to satisfy the following requirements before they can graduate from RIT Croatia:

A. Completion of academic curricula

- I. Students must satisfactorily complete all of the courses in their academic program. General education requirements and specific course requirements for each program are identified in the following pages. This bulletin, and careful consultation with an academic advisor, provide the best resources for planning and completing all of the requirements necessary for graduation.
- II. Students will need to satisfy one or more semesters of cooperative education depending on specific undergraduate program requirements.
- III. The curriculum in effect at the time of admission into a program will normally be the curriculum one must complete in order to graduate. The curriculum under which a student is certified to graduate must be no more than seven years old.
- IV. Students enrolled in an undergraduate program at RIT Croatia from the 2023/2024 academic year onward, are obliged to complete all of their program requirements in no more than twice the outlined duration of the study program.
- V. A student has the right to repeat a year level of study no more than once.

B. Grade-point average standard

- I. Successful candidates for an undergraduate degree **must have a cumulative grade-point average of at least 2.0.**
- II. Graduation honors are conferred on bachelor's degree recipients who achieve a 3.40 or higher cumulative program GPA.

C. Residency and minimum earned hours

A minimum of 25 percent of the total semester credit hours required for the degree shall consist of successfully completed RIT Croatia courses. The degree-granting program shall decide which specific courses shall count to satisfy this requirement. Credit earned through transfer, College-Level Examination Program (CLEP), Advanced Placement (AP), International Baccalaureate (IB), or audit is excluded from these residency calculations.

D. Developing writing excellence

Following university policy, **all students are required to complete three writing intensive (WI) courses** before they graduate:

- one First Year Writing (FY-WI) course, to be taken in the first year
- one Programmatic WI (PR-WI) course
- a third WI course, preferably within General Education (GE-WI) but may be a second program WI course.

E. Fulfillment of financial obligations

Students must fulfill all financial obligations to RIT Croatia before a diploma will be released including settling tuition and library dues.

General Education Curriculum– Liberal Arts and Sciences

RIT Croatia's framework for general education provides students with courses that meet specific university approved general education learning outcomes and New York State Education Department liberal arts and sciences requirements. **Students in all bachelor of science degree programs are required to complete a minimum of 60 credit hours in General Education**; students in all bachelor of fine arts degree programs are required to complete a minimum of 30 credit hours in General Education. The general education framework intentionally moves through educational phases designed to give students an introduction to perspectives of liberal arts and sciences disciplines and then the opportunity for deeper, advanced study and integrative learning through immersion in a cluster of related courses.

The general education curriculum consists of the following requirements:

1. **First Year Writing**—this course provides a focus on writing and communication skills, which prepares students for course work and career expectations. This course, which is typically taken in the first year, plays an essential role in students' transition from secondary to post-secondary education.
2. **Perspectives**—courses are designed to introduce students to seven key areas of inquiry that develop ways of knowing about the world. The perspective courses introduce students to fundamentals of a liberal arts and sciences discipline (methods, concepts, and theories) while addressing specific general education learning outcomes. Number required and selection of perspectives courses varies by degree type (e.g., BS, BFA) and degree program. See individual degree program requirements for details.
 - a. Perspective 1 (ethical): Courses focus on ethical aspects of decision-making and argument, whether at the individual, group, national, or international level. These courses provide students with an understanding of how ethical problems and questions can be conceived and resolved, and how ethical forms of reasoning emerge and are applied to such challenges.

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- b. Perspective 2 (artistic): Courses focus on the analysis of forms of artistic expression in the context of the societies and cultures that produced and sustained them. These courses provide insight into the creative process, the nature of aesthetic experience, the fundamentals of criticism and aesthetic discrimination, and the ways in which societies and cultures express their values through their art.
 - c. Perspective 3 (global): Courses in this category encourage students to see life from a perspective wider than their own and to understand the diversity of human cultures within an interconnected global society. Courses explore the interconnectedness of the local and the global in today's world or in historical examples, and encourage students to see how global forces reverberate at the local level.
 - d. Perspective 4 (social): Courses focus on the analysis of human behavior within the context of social systems and institutions. Because RIT recognizes that student success depends on the ability to understand how social groups function and operate, these courses provide insight into the workings of social institutions' processes.
 - e. Perspective 5 (natural science inquiry): Science is more than a collection of facts and theories, so students are expected to understand and participate in the process of science inquiry. Courses focus on the basic principles and concepts of one of the natural sciences. In these classes, students apply methods of scientific inquiry and problem solving in a laboratory or field experience.
 - f. Perspective 6 (scientific principles): Courses focus on the foundational principles of a natural science or provide an opportunity to apply methods of scientific inquiry in the natural or social sciences. Courses may or may not include a laboratory experience.
 - g. Perspective 7A, 7B (mathematical): Courses focus on identifying and understanding the role that mathematics plays in the world. In these courses, students comprehend and evaluate mathematical or statistical information and perform college level mathematical operations on quantitative data.
3. **Immersion**—an approved series of at least three related general education courses that further broaden a student's judgment and understanding within a specific area through deeper, advanced learning.
 4. **General Education electives**—The remaining general education elective credits may be specified by the academic programs in order for students to fulfill supporting requirements for specific degree programs (e.g. math or science, foreign languages, etc.). Some of these credits may be general education electives that can be chosen by the students themselves.

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