

CHEMISTRY ADJUNCT LECTURER & LAB INSTRUCTOR POSITION

JOB DETAILS			
Position Title:	Chemistry Adjunct Lecturer and Lab Instructor	Grade	
Department/Division:	Mathematics & Sciences		
Reports to:	Department Chair		
Supervises:	None		
Last Updated on:	January 22, 2025		

Job Purpose

RIT Dubai is currently seeking applications from exceptional candidates for a part-time chemistry lecturer and laboratory instructor position starting in the Fall semester of 2025 (August 2025). RIT Dubai is looking for a highly qualified, motivated and enthusiastic individual. The successful candidate is expected to instruct undergraduate lecture and laboratory courses in the broad area of science in coordination with the biology and chemistry coordinator, and chemistry faculty members.

Job Responsibilities:

- Conduct lecture and laboratory sessions.
- Prepare lecture and pre-laboratory presentations.
- Design, administer and grade lecture and laboratory tests, assignments and lab reports.
- Assist students with various aspects of course work.
- Prepare and perform experiments.
- Track completion of work assignments and all experiments performed.
- Keep a record of all experiments performed, grades and attendance.
- Report orders for supplies and equipment, while tracking inventory.
- Ensure compliance with the university's safety regulations and respond immediately to any violations, potentially hazardous situations or dangerous behavior.
- Liaise with chemistry faculty/biology and chemistry coordinator regarding laboratory preparations.
- Coordinate with chemistry faculty/biology and chemistry coordinator to ensure that both components (lecture & lab) are in sync.
- Lead and mentor students in any university activities related to chemistry lecture and/or labs.
- Perform other tasks assigned by the head of department and/or the biology and chemistry coordinator.

Required Qualifications:

- Master's or Ph.D. degree in chemistry, biochemistry, or other closely related discipline from an accredited university.
- Previous lecture and laboratory teaching experience.
- Ability to teach a wide range of courses in chemistry at the undergraduate foundational level including:
 - General & Analytical Chemistry I

- General & Analytical Chemistry II
- General & Analytical Chemistry Lab I
- General & Analytical Chemistry Lab II
- Excellent (spoken, written, and reading) communication skills

Application Procedure:

Please email your application to careersdubai@rit.edu and include the followings in your application:

- Subject line must include your name and the position you are applying for
- Cover letter detailing your technical/professional, teaching, and scholarship qualifications and achievements
- Resume or curriculum vitae
- Names, addresses and phone numbers of three references
- Contact information

Applications review will begin immediately and continue until a candidate is selected. Only shortlisted candidates will be contacted. For more information please visit RIT Dubai website at www.dubai.rit.edu.