

**JOB DESCRIPTION**  
**UNIVERSITY NURSE**

| JOB DETAILS          |                         |       |
|----------------------|-------------------------|-------|
| Position Title:      | University Nurse        | Grade |
| Department/Division: |                         |       |
| Reports to:          | Human Resources Manager |       |
| Supervises:          | None                    |       |
| Last Updated on:     | August 20, 2024         |       |

**Job Purpose**

This position will be responsible for providing in-house emergency, non-threatening and regular health care services to the RIT Dubai community. This position will be responsible for providing general nursing care and health supervision, to students, staff, faculty and all employees in RIT Dubai; treat minor injuries and illnesses, and maintain the highest attainable standards of health services

**Main Duties and Responsibilities:**

- Provide emergency and routine medical care for minor acute illnesses and injuries
- Assist students in preventing loss of schooling opportunities due to health problems
- Prepare accident and incident reports, and arrange for further care if necessary
- Maintain standard university practices for health services
- Provide general care and health supervision of students
- Offer advice information and guidance to university staff on health matters, infection control, consultative documents
- Promote the prevention of illness and the well-being of students and staff
- Create and ensure compliance with RIT Dubai Health Policies and Procedures
- Assess campus environments to identify potential health or safety problems
- Ensure RIT Dubai Health and Safety Plan policies and procedures are followed
- Maintain confidential health records
- Maintain first aid supplies at all agreed locations
- Prepare accident reports, and arrange for further care if necessary

**Required Minimum Qualifications**

- Bachelor's degree in nursing from any reputable university
- Valid license to practice in the UAE with DHA or MOHAP
- Three to five (3-5) years related work experience in community nursing and health care services administration.
- Minimum of 2 years of clinical experience as a Registered Nurse / Professional Nurse in a Hospital Environment.
- Strong Interpersonal Skills



- Excellent Communication Skills
- Strong attention to detail and accuracy

**Application Procedure:**

Please email your application to [careersdubai@rit.edu](mailto:careersdubai@rit.edu) and include the following in your application:

- Subject line must include the source, your name and position you are applying for;  
(Name – University Nurse)
- Cover letter detailing your technical/professional, teaching, and scholarship qualifications and achievements
- Resume or curriculum vitae
- Contact information

Applications review will begin immediately and continue until a candidate is selected. Only shortlisted candidates will be contacted. For more information, please visit RIT Dubai website: [www.dubai.rit.edu](http://www.dubai.rit.edu).