

From: [Judith Foster](#)
To: [Judith Foster](#)
Cc: [Kim Corbett](#)
Subject: FW: IBC Meeting - December 8, 2021 9-10 AM
Date: Thursday, December 09, 2021 6:14:51 AM
Attachments: [SafetySOPTemplate JL comments \(1\).docx](#)
[SafetySOPTemplate \(1\).docx](#)
[SAFETY DATA SHEET B subtilis 10A5.pdf](#)
[IBCProjectRegistrationForm.pdf](#)
[Ke Du 12-2021 - XC Liu Du.doc](#)
[Ke Du 12-2021 - XC Liu Du JL comments.doc](#)

From: Judith Foster <jafehs@rit.edu>

Sent: Wednesday, December 08, 2021 2:43 PM

To: Crista Wadsworth <cbwsbi@rit.edu>; Cynthia White <clwehs@rit.edu>; David A Armanini <daaehs@rit.edu>; Dawn Carter <dxcsse@rit.edu>; Gary Skuse <grssbi@rit.edu>; Harman, Jennifer <Jennifer_Harman@URMC.Rochester.edu>; Jennifer Liedkie <jslsbia@rit.edu>; Judith Foster <jafehs@rit.edu>; Karin Wuertz-Kozak <kwbme@rit.edu>; Kim Corbett <kacsbi@rit.edu>; Mary-Anne Courtney <mxcsbi@rit.edu>; Paul Craig <pac8612@rit.edu>; Shannon LaJuett <silbme@rit.edu>; Viet Le <vqlntm@rit.edu>; Vinay Abhyankar <vvabme@rit.edu>; Wade Narrow <Wade_Narrow@urmc.rochester.edu>

Subject: IBC Meeting - December 8, 2021 9-10 AM

Attendees: [Cynthia White](#); [David A Armanini](#); [Dawn Carter](#); [Gary Skuse](#); [Jennifer Liedkie](#); [Judith Foster](#); [Karin Wuertz-Kozak](#); [Kim Corbett](#); [Paul Craig](#); [Wade Narrow](#)
Guests: [Carlos Castellanos](#); [Abby Bratton](#)

From: Judith Foster

Sent: Tuesday, December 07, 2021 2:19 PM

To: Crista Wadsworth <[cbwsbi@rit.edu](#)>; Cynthia White <[clwehs@rit.edu](#)>; David A Armanini <[daaehs@rit.edu](#)>; Dawn Carter <[dxcsse@rit.edu](#)>; Gary Skuse <[grssbi@rit.edu](#)>; Harman, Jennifer <[Jennifer_Harman@URMC.Rochester.edu](#)>; Jennifer Liedkie <[jlsbia@rit.edu](#)>; Judith Foster <[jafehs@rit.edu](#)>; Karin Wuertz-Kozak <[kwbme@rit.edu](#)>; Kim Corbett <[kacsbi@rit.edu](#)>; Mary-Anne Courtney <[mxcsbi@rit.edu](#)>; Paul Craig <[pac8612@rit.edu](#)>; Shannon LaJuett <[silbme@rit.edu](#)>; Viet Le <[vqlntm@rit.edu](#)>; Vinay Abhyankar <[vvabme@rit.edu](#)>; Wade Narrow <[Wade_Narrow@urmc.rochester.edu](#)>

Cc: Carlos Castellanos <[cxcigm@rit.edu](#)>; 'Abby Bratton' <[cab5581@rit.edu](#)>

Subject: FW: IBC Meeting - December 8, 2021 9-10 AM (UPDATED)*****

Timeframe: 9 – 10 AM

Zoom meeting:

Meeting URL: <https://rit.zoom.us/j/97874685015?from=addon>

Meeting ID: 978 7468 5015

Meeting Agenda:

1. Review of *Bacillus subtilis* subsp. *Subtilis* IBC project (MSD project with students) – See attachments
 - [Jennie Liedkie's comments on the SOP/IBC form including:](#)

- See her comments on the SOP template noted with JL in title - attached.
- IBC form-page 9, last line, glassware bleached is currently noted. Do not want bleach to be used. Need to either autoclave or use Stericycle for disposal. Liquid would be autoclave first. Should not pour bleach down the sink.
- Is everything glass or plastic? Abby mentioned to hope to use all plastic.

➤ **Other comments/questions:**

- Non-pathogenic bacteria is being worked with so remove from Table A.1.a in IBC project form.
- How is bacteria transferred from Gosnell to IH? Good practice to have in sealed container, small volumes and cannot be glass.
- Take out the name "Template" out of SOP title-rename to the project itself.
- Remove bovine references from SOP.
- Need to review SOP thoroughly to ensure accuracy and is pertinent to the project.
- Proposed lab is BSL 2 but working with BSL 1 agent.
- Carlos: Contaminated media into Stericycle container but not glass, must be sealed containers. Glass containers must be autoclave and then washed.
- SOP: In case of spill, use bleach for bacteria spills (page 14-15 of SOP).
 - Bleach must be kept fresh. Once diluted and exposed to light, it goes bad. Make up every 30 days in opaque container or cover with foil. Wade mention weekly redo at U of R. Gary said go with 30 days but if you want to do more often is ok.
- Page 11-sharps need to be autoclaved is noted. Don't do in COS. With human tissues/cells cannot just dispose of as is. Bio sharp containers are red. Non-bio sharps are disposed of in yellow containers.
- Karin-liquid waste in container and can add bleach. Cannot put bleach in the autoclave, will destroy it. Need further discussion by the IBC on resolution.
- No lab inspection is needed, already done unless moved to a non-BSL marked lab.
- Concern with bacteria in a tissue growing lab - Contamination concerns. Is there flaming in the lab-No.
- Work will be done in a BSC. May need to move to a different lab, working with Karin.
 - If the lab location is changes, note in IBC project form & SOP. Resubmit the updated paperwork to Gary Skuse for review and approval.

2. Review Ke Du's updated IBC project form – See attachment

➤ Gary will sit down with Ke Du on 12/9/2021.

➤ **Other comments/questions on IBC form:**

- Questions H1 and H2 are not answered.
- Bacteria Ke will be using are not listed.
- Whole blood is mentioned in Goals and Summary but not in rest of form.
- Goals and Summary mentions virus but there does not appears to be any.
- Methods section is way too detailed.
- Lab is not inspected/approved. Cindy needed to do an inspection yet.
- Ke is moving into CBT-2140.
- Jennie has highlighted her comments-see attachment labeled with JL.
- Dick Doolittle also mentioned Ke cannot start work without IBC approval.

- 3. EH&S IBC project spreadsheet update – Good head way was made this semester:**
- a. PIs that have not resolved if their IBC project(s) are still active or not: Dr. Robert Osgood; Dr. Ke Du; Dr. Vinay Abhyankar**
 - b. PIs that have co-participants that need to complete hepatitis B paperwork: Dr. Gary Skuse, Dr. Ke Du, Dr. Maureen Ferran. There may be additional PIs depending on the response to 2a above.**
- Gary will craft 2 separate emails-one to know if projects are active or not. The other for the need to submit hepatitis B paperwork for active IBC projects only / with BBP-concerns. Need paperwork from all co-participants.
 - Gary will personally send the letter/email to each of the above noted PIs. The letter will set with a due date for response.
 - Gary will cc the template letter for future reference/use to be sent out to PIs when needed.
- 4. Possible day/timeframes for spring semester IBC standing meetings**
- Judy will send out a separate email to get everyone's availability for spring semester. Spring's meetings will continue using Zoom.

Happy Holidays!

Judy Foster, CIH CSP

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