

**From:** [Judith Foster](#)  
**To:** [Cynthia White](#); [David A Armanini](#); [Dawn Carter](#); [Gary Skuse](#); [Harman, Jennifer](#); [Jennifer Liedkie](#); [Judith Foster](#); [Kim Corbett](#); [Paul Craig](#); [Richard Doolittle](#); [Viet Le](#); [Vinay Abhyankar](#)  
**Subject:** FW: March 4th CBT-3157 IBC Committee Meeting  
**Date:** Tuesday, March 05, 2019 11:10:00 AM  
**Attachments:** [IBCProjectRegistrationFormv5.doc](#)

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Attendees: Cynthia White; Dawn Carter; Gary Skuse; Harman, Jennifer; Jennifer Liedkie; Judith Foster; Kim Corbett; Paul Craig; Richard Doolittle; Vinay Abhyankar

**Judy Foster**

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**From:** Judith Foster

**Sent:** Thursday, February 28, 2019 11:05 AM

**To:** Paul Craig <pac8612@rit.edu>; Cynthia White <clwehs@rit.edu>; David A Armanini <daaehs@rit.edu>; Dawn Carter <dxcsse@rit.edu>; Gary Skuse <grsbi@rit.edu>; Harman, Jennifer <Jennifer\_Harman@URMC.Rochester.edu>; Jennifer Liedkie <jslsbia@rit.edu>; Kim Corbett <kacsbi@rit.edu>; Richard Doolittle <rldsbi@rit.edu>; Viet Le <vqlntm@rit.edu>; Vinay Abhyankar <vvabme@rit.edu>

**Subject:** March 4th CBT-3157 IBC Committee Meeting

11- Noon March 4<sup>th</sup> Location: CBT-3157

Agenda:

1. Cindy White will provide status for the lab inspection(s)- Ke Du, Andre Hudson, & Bolaji Thomas
  - o Ke Du- Complete. Dick needs to send final IBC approval letter.
  - o Andre Hudson/Harry- Awaiting SOP.
  - o Bolaji Thomas- Complete. Dick needs to send final IBC approval letter.

2. Dean's letter status- Dick

- o Letter was reviewed by the committee. Dick will make changes discussed and the letter will go out. "**All** projects" and add "**human and primate cell lines.**"

- o In the cover email, Dick will note this letter needs to be forwarded to faculty.

3. Irene Evan - **prostate human cell line (C4-2) IBC project form needed: BSL-1**

- o IBC project form needs to be sent to Irene for the C4-2 project.

- o Dick will email Irene to complete the form and that she shouldn't be working with the cell line until there is IBC approval. Also, he will provide a deadline to Irene to complete the form.

4. Revised IBC project form (Cindy)

- o The committee likes the changes made to pages 1 and 12 to make it easier for PIs. It was approved.

- o Judy to put newest form on the EH&S Biosafety webpage (DONE)

5. Status of external members being contacted (Dick):

- [sara\\_knowlden@urmc.rochester.edu](mailto:sara_knowlden@urmc.rochester.edu)

- [Wade\\_Narrow@urmc.rochester.edu](mailto:Wade_Narrow@urmc.rochester.edu)

- [Louis\\_Lotta@URMC.Rochester.edu](mailto:Louis_Lotta@URMC.Rochester.edu)

- o Sara Knowlden has accepted to be part of the RIT IBC. She has been contacted by Sponsored Research to obtain her bio. EH&S has informed her of her membership training requirement(s) once Sara has been "officially" approved as a committee member.