

From: [Judith Foster](#)
To: [Cynthia White](#); [David A Armanini](#); [Dawn Carter](#); [Gary Skuse](#); [Harman, Jennifer](#); [Jennifer Liedkie](#); [Judith Foster](#); [Kim Corbett](#); [Paul Craig](#); [Richard Doolittle](#); [Sara Knowlden](#); [Viet Le](#); [Vinay Abhyankar](#); [Wade Narrow](#)
Subject: Summer IBC Meeting - August 1, 2019 Meeting Minutes
Date: Monday, August 05, 2019 9:18:32 AM
Attachments: [Biosafety application blood beads.doc](#)
[SOP.docx](#)

Attendees: Dick Doolittle, Kim Corbett, Sara Knowlden, Gary Skuse, Cindy White, Judy Foster

From: Judith Foster
Sent: Wednesday, July 31, 2019 10:07 AM
To: Cynthia White <clwehs@rit.edu>; David A Armanini <daae@rit.edu>; Dawn Carter <dxcs@rit.edu>; Gary Skuse <grsbi@rit.edu>; Harman, Jennifer <Jennifer_Harman@URMC.Rochester.edu>; Jennifer Liedkie <jlsbia@rit.edu>; Kim Corbett <kacsbi@rit.edu>; Paul Craig <pac8612@rit.edu>; Richard Doolittle <rldsbi@rit.edu>; Sara Knowlden <Sara_Knowlden@URMC.Rochester.edu>; Viet Le <vqlntm@rit.edu>; Vinay Abhyankar <vvabme@rit.edu>; Wade Narrow <Wade_Narrow@urmc.rochester.edu>
Subject: Summer IBC Meeting - August 1, 2019 Meeting Agenda

075 - CBT-3157 Conference Room
11-Noon

Agenda:

1. IBC Committee Approval of Gary Skuse's project- Dick's signature is needed (EH&S has the form to be signed)
 - Gary has provide an SOP which was EH&S approved. His project has been IBC committee approval & Dick has provided his final signature on the project form and sent the approval letter.
2. Review Dr. Ke Du's project form – Attached
 - The committee reviewed Dr. Du's project form. The following items need to be addressed in order to obtain IBC committee review signature:
 - Clarify solid and liquid waste disposal plan. Both types just need to go into a red bag then a medical box. No tissue culture medium is needed, just water is okay.
 - Define how much waste will be generated?
 - Inform the committee how many times will the experiment be done? Is it a one-time experiment?
 - Do you have a biosafety cabinet? If yes, where is it located? If no BSC, PPE is **required while conduct work**. It must include a faceshield. Respiratory protection is not needed.
 - The project form needs list everyone (RIT) that will be involved with the experiment on the form under question J.2
 - Move items e-l of the SOP to the spill control section & resubmit it for review.

3. Re-review Irene Evans project, if updates are provided

- Judy will correct Irene's project form to reflect the correct BSLs for each cell line. I did the best I could to fix it!
- Dick emailed Irene about the committee's concerns that ATCC notes the MCF-12A line contains "...Dulbecco's modified Eagle's medium and Ham's F12 medium [that also contains]100 ng/ml cholera toxin....".
- Irene needs to inform the committee how the media will be disposed of. Also, how they will change to the Lonza media, in a way that safely handles and disposes of the cholera toxin media so risk is mitigated? If this particular cell line requires cholera toxin for growth of the line, why not simply choose another breast cancer cell line to meet your needs?
- The committee will electronically review Irene's latest response to the above concerns. The committee will vote via email if we are in agreement that she has an acceptable response/approve her project.
- Judy to inform Allison Healy to watch for possible orders for cholera toxin and inform EH&S immediately. Do not allow order to go through.

4. Acting Chair/Replacement Discussion

- The committee will continue with this discussion. Dick would like to find a replacement but will continue as the acting Chair for now.
 - Dick will send an email to both Steven Day & Andre Hudson about potential candidates.

New Items:

1. Kim mentioned that Robert Osgood will be submitting a IBC project form

Conference phone number, if needed: 475-4066 (PLEASE LET US KNOW I YOU ARE CALLING IN SO WE CAN HOOK UP THE PHONE)

Judy Foster

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