

08.06.2024

Tender Dossier

Tender title: Photovoltaic system for RIT Kosovo (A.U.K)Reference Number: **RITKOSOVOOP01/2024**

Tender requirements:

1. Short Company information
2. Offered Equipment/Service Specification
3. Quotation/Price
4. Eligibility and Evaluation Criteria
5. Offer submission and delivery deadline

Tender invitation:

Participation in tendering is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union, in an official candidate country, or a country that is a beneficiary of the Instrument for Pre-Accession Assistance, in a Member State of the European Economic Area, a country of the Western Balkans region or a contributing third State. Participation is also open to international organizations. Participation of natural persons is directly governed by the specific instruments applicable to the program under which the framework contract is financed.

1. Company specification:

1. Copy of Business Registration Certificate/ VAT Certificate
2. An original or certified copy of court statement of the bidder's eligibility,
3. An original or certified copy of the tax administration that bidder has no outstanding tax debts.
4. A brief overview of your Company,
5. Other value-added options (to be addressed at the discretion of the vendor).

2. Equipment/Service Specification

RIT Kosovo (A.U.K) is looking for proposals on photovoltaic system installation for our main campus building. Interested vendors should come with the proposals based on turnkey solution that include sizing the PV System based on the:

- a) RIT Kosovo building size
- b) Power consumption for our institution (DPR 90041155, average monthly bill is 2822 €)
- c) Compliance with ZRRE regulations
- d) Inverters capacity that supports future growth
- e) Vendors should handle applications for permits on behalf of RIT Kosovo if required by ZRRE or municipality.

Equipment Needed:

Please list all equipment and materials needed for the project and specify make, model and origin of the equipment/materials listed below:

- Solar panels (photovoltaic modules)
- Inverters (to convert DC power from panels to AC power)
- Mounting structures (ex. roof mounts)
- Wiring and conduits
- Monitoring system
- Electrical components (breakers, disconnects, etc.)
- *Other materials vendor deems necessary for the project*

3. Quotation/Price

- All offers must be provided with Value Added Tax (**VAT**).
- The Quotation shall remain valid for a minimum period of forty (40) calendar days, after the deadline for submission.

4. Eligibility and Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

- Price competitiveness
- Specifications of the equipment and materials used
- Project completion timeline
- Warranty, and service support

5. Offer submission and delivery deadline:

- All proposals must be submitted no later than June 18, 2024, 3 pm.

Instructions for Submission:

- Interested sellers should submit their proposals in a closed envelope, delivery to the RIT Kosovo (A.U.K) campus.
- Include the subject line: "Photovoltaic system for RIT Kosovo (A.U.K), Tender# RITKOSOVOOP01/2024"

Contact Information:

Site inspection is scheduled on June 11 and 12 from 12 – 4 pm upon appointment.

Inquiries and clarification regarding this RFO, contact email is procurement@auk.org.

Important Dates:

- RFO Issued: June 8, 2024
- Submission Deadline: June 18, 2024, 3 pm.
- Proposal Review: RIT Kosovo (A.U.K) will review the proposals within 7 days.
- Project completion: 40 days after Award notification and contract signing.

RIT Kosovo (A.U.K) reserves the right to accept or reject any proposal and to request additional information or negotiations if necessary. This RFO does not commit RIT Kosovo (A.U.K) to enter any contract.

Thank you for considering our request. We look forward to receiving your competitive offers.

Sincerely,

Procurement Office

RIT Kosovo (A.U.K)