

Co-operative Education Employer Evaluation Form

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| **Company Name:** | Click or tap here to enter text. | **Student Name:** | Click or tap here to enter text. |
| **Supervisor Name:** | Click or tap here to enter text. | **Supervisor Role:**  | Click or tap here to enter text. |
| **Co-op Semester:** | Choose an item. | **Academic Year:** | Choose an item. |
| **Student’s Job Title:** | Click or tap here to enter text. | R**esponsibilit**ies:  | Click or tap here to enter text. |
| **Work dates:**  | **From:** Click or tap to enter a date. | **To:** Click or tap to enter a date. |
| **Hours/week** | Click or tap here to enter text. | **Paid:** Choose an item. |
| *For each category, mark (X) for the rating level that most closely represents the student’s performance. Please comment where possible!* |
| **5 = Excellent** | **3 = Average** | **1 = Poor** |
|  | 5 | 4 | 3 | 2 | 1 | N/A |  |
| QUALITY OF WORK : Demonstrated accuracy, thoroughness in work  |[ ] [ ] [ ] [ ] [ ]   [ ]  | Comments: Click or tap here to enter text. |
| QUANTITY OF WORK: Produced appropriate volume, pace and effort |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| COMPETENCE: Applied programming skills appropriate to job requirements |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| ABILITY TO LEARN: Grasped and retained new skills and concepts |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| INITIATIVE: Originated ideas and sought new responsibilities |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| RELIABILITY: Was dependable, conscientious, punctual |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| JUDGEMENT: Uses good reasoning and common sense |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| ATTITUDE: Willingly accepted instructions, assignments |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| PERSONAL RELATIONS: Worked effectively with end users |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| COMMUNICATION SKILLS: Communicated effectively in written form |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| ETHICS: Demonstrated ethical and professional behavior |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| SELF-AWARENESS: understood own strengths and weaknesses. Received feedback.  |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |
| LEADERSHIP: Ability or potential to lead others and/or projects, set and achieve goals, create change and inspire confidence |[ ] [ ] [ ] [ ] [ ] [ ]  Comments: Click or tap here to enter text. |

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| If available and appropriate, would you offer a regular employment position to this student upon graduation? | Choose an item. | Recommended areas of improvement:  | Click or tap here to enter text. |
| Any additional comments: | Click or tap here to enter text. |
| Do you plan to offer a permanent job position to the student? Why/Why not? | Click or tap here to enter text. |
| Evaluator Name:  | Click or tap here to enter text. | Job Title:  | Click or tap here to enter text. |
| Date:  | Click or tap to enter a date. | Email:  | Click or tap here to enter text. | Phone:  | Click or tap here to enter text. | Signature:  |