

NTID Faculty Congress NFC Meeting Minutes
March 6, 2018
12 – 1:30 pm, SDC-2102

Chair: Jessica Trussell
Vice-Chair: Edward Mineck
Communications Officer: Austin Gehret

Attending: Edward Mineck, Mark Rosica, Catherine Clark, Austin Gehret, Tao Eng, Jessica Trussell, Adriana Kulakowski, Patti Durr, Marcus Holmes, Jennifer Gravitz

Absent: Leisa Boling, Camille Ouellette

Notetaker: Firoza Kavanagh

Agenda Item	Discussion / Status	Action Items
1. Review Feb 20 Minutes	<ul style="list-style-type: none"> ● Minutes edited for clarification and typo corrections: <ul style="list-style-type: none"> #2.1 add 's' in dept name #2.3 'is' to 'are' #2.7 '...admin who satisfy voting faculty rank, can vote...' #2.8 Institute voting for bylaws – 2/3rd of those who vote must approve; all other voting – 51% of those who vote must approve. #4.0 report/committee name is 'Committee on The Future of Faculty' ● Vote to accept revised Minutes: <ul style="list-style-type: none"> Ed – motion to accept Patti – second Approved 	<p>Austin: post minutes on website.</p>
2. Review Feb 27 Minutes	<ul style="list-style-type: none"> ● Minutes edited for clarification and typo corrections: <ul style="list-style-type: none"> #1.1 '....new <i>agenda</i> discussion topics...' #1.4 when will each upcoming year's NFC meeting schedule be made available to depts – fall or spring? – this is still under discussion; add to Agenda. #4.3 Bylaws already have procedure for how to contact NFC Chair – added to Agenda for further discussion. #5.3 NFC can't vote today because a.) Institute must first be informed of NFC's intent to vote; and b.) some feedback still being collected. ● Vote to accept revised Minutes: <ul style="list-style-type: none"> Ed – motion to accept Austin – second 	<p>Austin: post minutes on website.</p>

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	<p>Approved – 7 Abstain – 3 (Jessica, Jennifer, Catherine; all absent at 2/27 meeting)</p>	
<p>3. Discussion of feedback on bylaws</p>	<ul style="list-style-type: none"> ● At Large feedback (Mark): <ol style="list-style-type: none"> 1. NTID President gave concurrence and thanked committee 2. Other faculty suggested some English/grammatical edits 3. Will send reminder to At-Large group for last opportunity to provide feedback ● DCCS feedback - most are clarifying questions or requests (Jennifer): <ol style="list-style-type: none"> 1. Highlight differences between 2005 and proposed ByLaws 2. #1 Purpose – include ‘<i>research and teaching</i> faculty’; use ‘research’ in first sentence; ‘research and scholarship’ in later sentences. 3. Clarified that Lecturer cannot serve on NFC. 4. Clarified that list of depts. was already present in B.L. #2.d. 5. B.L. #4.d.i. Election of Officers – clarify confusion regarding use of ‘term’ to describe NFC member’s term <i>and</i> executive committee member’s term. Discussion: <ol style="list-style-type: none"> a. use ‘term’ for NFC members; use ‘years’ for exec committee officers. b. NFC Rep terms – up to two consecutive 3-year terms. c. Officers serve for 1 year – can serve up to three sequential years. d. Aside – NFC refers to the 10 or 11 elected representatives who serve on NFC. ‘Faculty member’ refers to any faculty person at college/institute. 6. B.L. #5.b. NFC Meetings – If faculty told they cannot present at NFC, is there any grievance process? Discussion: <ol style="list-style-type: none"> a. Update B.L. to state that decision whether or not to allow faculty to present at NFC is made by executive committee, not just NFC Chair; if faculty is turned down and has a grievance, it can be added to NFC agenda and all NFC members decide if it should be discussed or not. 7. B.L. #5.c. NFC Meetings – If there are an even number of NFC Reps, how is a voting tie resolved? 	<p>Mark – send reminder to At-Large group for last opportunity to provide feedback .</p> <p>Jennifer – will send Liberal Studies Dept feedback list to Executive Committee.</p> <p>Ed/Jennifer – work on B.L. #4.d.i. length of term for officers and members.</p> <p>Ed – clarify ‘member’, ‘representative’ wording.</p> <p>Jessica/Austin – work on B.L.: #1. Add ‘research faculty’ wording. #5.b. wording for grievance process. #5.c. voting tie-breaker verbiage. #7.b. 1wk to 2wks wording. #7.c. minimum 1 month wording.</p> <p>Jessica/Austin – continue updating ByLaws Version B; send to all NFC members with color tracking red/black only.</p> <p>NFC members – read ByLaws Version B from Austin and email any comments/feedback to all members</p>

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	<p>8. B.L. #7.b. – Need more than 1 week to notify depts. about NFC vote to amend bylaws; rephrase wording for clarity ‘...at least 2 weeks ahead of time...’.</p> <p>9. B.L. #7.c. – Need more than 1 month to collect dept feedback; wording ‘minimum one month’.</p>	
<p>4. Potential Agenda Topics for 2175 after By-laws approved</p>	<ul style="list-style-type: none"> ● Agenda Topics generated during NFC meeting: <ol style="list-style-type: none"> 1. when will each upcoming year’s NFC meeting schedule be available to depts – fall or spring? 2. Bylaws already have procedure for how to contact NFC Chair – continue discussion ● Academic Senate sub-committee elections: <ol style="list-style-type: none"> 1. Academic Senate runs their standing committee elections every year. 2. NFC could establish the process for running standing committee elections. 3. First goal is to complete ByLaws. 	<p>Executive Committee – Review all depts’ feedback and pick out any non-bylaws related items to add to ‘Agenda Topics’ list which will become the first/next POW.</p> <p>Executive Committee – meet with Katie Schmitz re Academic Senate sub-committee elections.</p>
<p>5. Next Meeting</p>	<ul style="list-style-type: none"> ● Tue March 20th noon – 1:30pm, sdc-2102: 	

3-7-18 fvk