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**NTID Faculty Evaluation and Development (FEAD) Grant**

**APPLICATION**

**Applicant Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Department**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Status** (please check one):  Tenured Faculty  Tenure-Track Faculty

Principal Lecturer  Sr. Lecturer  Lecturer

Co-Applicant(s)/Department(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Description

Describe the professional development activity you are proposing. Include general objectives of the proposal, specific planned activities and expected outcomes, and project timelines.   
If the proposal is to run beyond one fiscal year (October-September), divide activities into Phase One and Phase Two.

**Activity Timeline** (be specific):

Project Narrative

State how this activity directly relates to your professional development requirements as outlined in your Plan of Work:

Breakdown of proposed costs:

|  |  |
| --- | --- |
| Travel *(include transportation, lodging, meals, and other related fees)* |  |
| Conference Registration (attach brochure) |  |
| Supplies |  |
| Software |  |
| Postage |  |
| Research and Testing |  |
| Other (explain): |  |
| **Total Estimated Costs** | **$** |
| ***\*Save All Receipts\**** | |
| Source(s) of funding: |  |
| Department support |  |
| Other revenue support |  |
| **Total FEAD Requested** | **$** |

**Applicant’s Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**AVPAA Internal Use Only**

|  |  |  |
| --- | --- | --- |
| FEAD Application Received |  | |
| AVPAA Budgetary Review |  | |
| Sent to FEAD Committee |  | |
| FEAD Committee Rec/Feedback to AVP |  | |
| FEAD Award Amount |  | |
| Funding Source: |  | |
| NTID FEAD Operating |  |
| Provost FIF Fund’s |  |
| AVPAA Official Notification to Applicant |  | |
| JE/Reimbursement Receipts due by |  | |
| Applicant’s Evaluation Report due by |  | |